

Balsam Lake Public Library

Technology Plan for 2025-2028

Current Uses of Technology

Balsam Lake Public Library uses technology to circulate material, provide an online public access catalog (OPAC), and to request interlibrary loans via the state online list of holdings (WISCAT). Other uses include e-mail communications, databases for library customers such as Badger-link and the Wisconsin Digital Library (Overdrive).

Action Steps

- A. Continue the operation, maintenance and enhancement of the library's circulation software and catalog.
 - Install software upgrades provided by the vendor through IFLS (Ongoing)
 - Maintain the hardware needed to run the automated system (Ongoing)
 - Have staff participate in technology workshops
 - Provide training to staff
- B. Computer replacement schedule
 - Computers to be replaced per recommendation of IFLS
 - Computer upgrades as needed per recommendations of IFLS
 - One dedicated computer to use for public catalog use
- C. Maintain and or upgrade current computers and electronic resources and devices to keep up with user needs
 - Keep wireless access capabilities and improve as needed (Ongoing)
 - Provide basic computer / cell phone assistance for library customers

Evaluating the Technology Plan

The Library Director is responsible for ongoing assessments in this plan. Technology Plan will be developed/revised every three years.

Balsam Lake Public Library Board of Trustees approved this plan 8/26/2024