

Balsam Lake Library Board Minutes  
Meeting (via Zoom) on March 25, 2024

**Members in Attendance:** Heather Stark, Linda Heimstead, Briana Schock, Dave Mueller, Britt Bosak, Kelsey Gunn, Jena Paquette

**Members Absent:** Laura Williams

*General Business-*

**Approval of Agenda:** Kelsey/Dave

**Approval of Minutes:** Jenna/Kelsey

**Treasurers Report:** Filed for audit

**Approval of Vouchers:** Vouchers given verbal approval via Zoom meeting

**Directors Report:**

\*Endeavors Pre voc- 8

\*Endeavors Day Friends- 22

\*Endeavors day services- 12

\*Story time- 24

\*Create & Connect- 20

\*Head Start story time- 37

**Upcoming Events:**

\*Book tasting scheduled for March 28 @5pm.

\*National Library week April 7-13. Local author will visit library on Wednesday evening, mini golf and other events to take place for the community.

\* Dee will be on vacation March 27-April 10.

**Village:** Approved installation of automatic door.

**School:** Battle of the Books held during Read Across America week.

**IFLS:** None

**Communications:** None

**Old Business:** Automatic door opener is scheduled for April 1st. Flooring is complete in the program room but a piece of trim still needs to be added. Bathroom toilet is installed but waiting on mirror and paper towel holder to be added.

Cabinetry has been ordered through Menards. The purchase is partially covered through the grant with the remaining cost covered by the remodel budget.

**New Business:** Considering the purchase of new circulation desk. Also discussing what could be changed in the library.

**Other Business:** DeeDee will be retiring on May 31, 2024.

**Adjourn:** motion made by Heather/Kelsey

Next meeting Monday, April 22, 2024 @4:15pm.

Respectfully Submitted,  
Heather Stark