

Balsam Lake Library Board Minutes  
Meeting on , 2024

**Members in Attendance:** Linda Heimstead, Britt Williams, Kelsey Gunn, Laura Williams, Dave Mueller, Jena Paquette, Briana Schock, Heather Stark

**Members Absent:** None

*General Business-*

**Approval of Agenda:** Laura/Kelsey

**Approval of Minutes:** Kelsey/Jena

**Treasurers Report:** Filed for audit

**Approval of Vouchers:** Signed

**Directors Report:**

**Programs:**

Didn't receive

**Upcoming Events:**

**Village:** None

**School:** Parent/Teacher conferences on October 21. The school library will be doing give aways in place of book fair.

**IFLS:** None

**Communications:** None

**Old Business:** A). Motion was made by Kelsey to accept letter on Rebekah's vacation leave and submit the letter to the village board. Yes-6 and abstain-1.

B). Update on circulation desk-

Bishop's sent a new quote. Stratis Industries quote is lower, but still need clarification on a few items (i.e. labor costs, timeline, hardware, etc.).

**New Business:** Update on carpet- Jensen Furniture over quoted @ \$14,000 and Cascade quoted \$10,200. Plan is to carpet around existing bookshelves and after the carpet is installed the circulation desk will then be installed.

Motion made by Laura/Kelsey for the cost of new carpet not to exceed \$14,000. The motion passed.

**Other Business:** None

**Adjourn:** motion made by Heather/Jena

Next meeting Monday, October 28, 2024 @4:15pm.

Respectfully Submitted,  
Heather Stark